

1. Contractor will furnish all labor, equipment and supplies to provide armored car service for locations indicated in Exhibit E Price Schedule.
2. Contractor will use an armored car vehicle that meets industry specifications and contractor's insurance requirements to transport monies.
3. Contractor will transfer and convey currency, coins, checks and other valuables as indicated in Exhibit E Price Schedule.
4. Individual transfers of cash and checks will average less than the amount entered in Exhibit E Price Schedule per location.
5. Contractor will keep a complete and accurate accounting of all transactions.

6. **Procedures:**

- a. **Deposit Service** – The Exchange or MCX employees will prepare and place all monies and banking documents in plastic tamper-resistant deposit bags that meet industry standards. Contractor will pick up deposit bags at the designated facility per Exhibit E and provide exchange management with a record of the receipt. An authorized the Exchange or MCX representative must verify the number of deposit bags and sign the record of receipt. The record of receipt will be given to the Exchange or MCX facility and a written record will accompany the deposit bags to the designated banking facility. The banking facility accepts receipt of the plastic tamper-resistant deposit bags and signs a receipt form. The contractor maintains the copies of the form for their records and invoicing purposes. Deposit drop off will be delivered to the bank no later than the next day.
- b. **Change Fund Order** – Financial institution employees will prepare and place all monies and banking documents in a plastic tamper-resistant deposit bags. Contractor will pick up deposit bags at the designated facility per Exhibit E and provide financial institution with a receipt. An authorized banking representative must verify the number of deposit bags and sign the record of receipt. The record of receipt will be given to the banking institution and a written record will accompany the deposit bags to the designated facility. The Exchange or MCX facility accepts receipt of the plastic tamper-resistant deposit bags and is provided a copy of the receipt form. The contractor maintains the copies of the form for their records and invoicing purposes.
- c. **Delivery of Change Fund Order** will be made at time of next deposit service pickup. An extra trip is not required.

7. The contractor will reimburse the Exchange or MCX in full for loss of Exchange or MCX funds in the care, control or custody of the contractor. Loss must be supported by signed receipt by courier or deposit ticket.

8. **Reconstruction of Checks:** The Exchange or MCX agrees, in case of loss, to promptly and diligently and completely cooperate with the contractor in the identification and replacement of lost, destroyed or stolen checks that had been contained in any such shipment. Complete cooperation shall include request by contractor to makers of stolen or lost checks to issue duplicates, and, in the event the maker refuse to do so, then to assert all it's legal and equitable rights against said makers or to subrogate such rights to contractor and its assigns. The contractor's liability shall be the payment to either the Exchange, or MCX of:

(a) Reasonable costs necessary to reconstruct the checks plus any necessary costs because of stop-payment procedures; (b) The face value of checks that cannot be reconstructed, provided adequate proof of the value thereof is presented to the contractor.

(b) It is understood and agreed by the parties to the contract that the words "reconstruct", "reconstructed" and "reconstruction" shall mean to identify checks only to the extent of determining the face amount of said check and the identity of the maker or the endorser of each.